

ALAMO REGIONAL MOBILITY AUTHORITY

Meeting, January 12, 2005, Noon, in the Greater Kelly Development Authority, Main Conference Room, 143 Billy Mitchell Blvd., Suite 6, San Antonio, Texas

MINUTES

- 1. Call meeting to order.** Chairman B. Thornton called the meeting to order at 12:10 pm. All members were in attendance.
- 2. Approval of Alamo Regional Mobility Authority Minutes for December 9, 2004.** Chairman Thornton asked for questions, comments, and/or corrections to the minutes. *W. McBride made the motion to accept the minutes of the December 9, 2004 board meeting as presented. J. Reed seconded. Motion passed.*
- 3. Communications, including citizens who signed the register to speak.** There were no citizens signed to speak.
- 4. Briefing and discussion on the development of Starter Toll Road System (TxDOT).** T. Griebel, Executive Director, asked TxDOT representative J. Moczygemba to brief the board on the Starter System. She began the presentation by saying projects are moving along the projected schedule. The document for the environmental phase of Loop 1604 and Highway 281 Interchange has been cleared. This help move the project to the next level of acquiring property on the ROW. Reviews of plans are in various stages of development and appear to be on schedule. A 30% review of projects will be made in January-February 2005. TxDOT is working on having a construction/public information plan to increase public awareness.. There will also be a value engineering study for each of the six projects. This study will evaluate the traffic control plans and how these plans can be integrated into all aspects of road construction.
R. Thompson said he was particularly interested the value engineering study. He said the coordination of the projects and how the public is informed is critical. He mentioned the size and scope of this project never having been experienced in our city. He encouraged the board to become proactive by talking to homeowner interest groups, business owners, and individuals likely to be impacted by road closures and rerouting.
J. Reed asked if TxDOT had a state-wide marketing plan. J. Moczygemba said a marketing plan is in progress and nearing completion.
B. Thornton asked how TxDOT will present the RMA relative to the signs on the sides of the road indicating that the project will be a toll facility prior to the RMA taking over the project. TxDOT responded by saying this item needs further study.

5. Discussion and appropriate action on the AlamoRMA's Legislative Agenda for the 79th (2005) Texas Legislative Session. T. Griebel said he has made several changes in the draft of the legislative agenda he presented at the last board meeting. He reviewed the four proposed items that are issues pertaining to regional mobility authorities. These items are not part of any pending legislation. In closing, T. Griebel asked the chairman for a resolution from the board supporting the legislative agenda for the 79th Texas Legislative Session. The resolution would enable the Executive Directors and others representing the RMA in Austin to take positions on initiatives in the legislature. *W. McBride made the motion to approve the legislative agenda for the 79th (2005) Texas Legislative Session. R. Diaz seconded. In discussion, W. McBride asked if this agenda was consistent with the agendas from other RMA's. Chairman Thornton said he had seen items very similar in a publication. T. Griebel said he had talked to the general counsel of a Central Texas RMA who is reviewing the enforcement issue. T. Griebel said these items would not be inconsistent with other RMA's. Motion passed.*

6. Discussion and appropriate action on the Interlocal Agreement between City of San Antonio and the AlamoRMA. T. Griebel presented the Interlocal Agreement between COSA the RMA. He acknowledged M. Sheppard, COSA Public Works Department, who had assisted in the preparation of the interlocal agreement. He reviewed the agreement with respect to the changes requested by the city. He cited a date for the loan to be repaid as one change. Representation from the city on the RMA board was another issue in the agreement. In Article III, paragraph 3.02, T. Griebel indicated that Judge N. Wolff has two appointments to the RMA board and has informally agreed to permit one of those appointments to be recommended by COSA. T. Griebel asked the board for a motion to approve the interlocal agreement. *R. Diaz made the motion to accept and approve the Interlocal Agreement between City of San Antonio and the AlamoRMA. M.C. Rodriguez seconded. In discussion, Chairman Thornton asked M. Sheppard if she would like to address the board. She said she anticipates the agreement to be on the council agenda sometime in February 2005. In further discussion board members discussed the level of cooperation, repayment of loan(s), and investment partnership between the RMA and COSA. H. Munoz made an amendment to the motion to change "investment partnership" to "loan." R. Diaz seconded. The amendment passed.*

In view of the agreement being developed by the respective staffs, Chairman Thornton asked J. Reed to represent the board and be available for questions from council members. *Chairman Thornton asked for approval of the amended motion which includes changing language in the Interlocal Agreement from, "investment partnership" to "loan." Motion passed.*

7. Briefing and discussion on the San Antonio Mobility Coalition Pass through Financing Proposal. T. Griebel briefed the board on the concept of "pass through financing." This concept comes from the Texas Transportation Commission having approximately \$250 million in discretionary money that can be made available on an annual basis to twenty-five TxDOT districts in Texas. By submitting a Pass through Financing Proposal and identifying local monies that could be leveraged, the Alamo RMA could apply for and receive a portion of these discretionary monies. The proposal

has three parts which were explained by T. Griebel. He said Group 3 monies would most likely be the funding the RMA would apply for to accelerate local projects on both the eastern and western extensions.

T. Griebel has previously briefed the Planning Committee on the Pass through Financing Proposal. Other discussion centered on the role played by the San Antonio Mobility Coalition (SAMCO). This item was brought before the board for briefing purposes only. *No board action was taken.*

8. Discussion and appropriate action on the Policies and Procedures for Request and Approval of Transfer of Transportation Facilities. T. Griebel presented draft policies and procedures whereby the RMA board will request and approve the transfer of a transportation facility from TxDOT to the AlamoRMA. While this draft has been presented and discussed at the last two Planning Committee meetings, it has also been revised by TxDOT and the Executive Director to include the points required by the Texas Transportation Code for the transfer. He high-lighted additions made in Section 4B, items 2 and 3; and Section 7D. Planning Committee Chairman J. Reed also offered corrections to page 2, Section 3A, which should read, "Upon request from a majority of elected members of a county or municipality. . ." *J. Reed made the motion to accept the "Policies and Procedures for Request and Approval of Transfer of Transportation Facilities" as corrected and with additions. R. Diaz seconded.* In discussion H. Munoz asked for a schedule of transfer and if any RMA had previous experience. TxDOT responded by saying they are working with their Office of General Counsel and the RMA on setting up timetable for the transfer. At the present there is no model available. Chairman Thornton thanked TxDOT and staff for working on this project. Further discussion indicated that the Transfer Policy should be referred to the Planning Committee for additional study and recommendations.

J. Reed withdrew his motion. There was no action taken on this item. .

9. Discussion and appropriate action on the issuance of a Request for Qualifications for General Engineering Consultant Services. T. Griebel introduced the agenda item by referring board members to documents in their packets. There are two RFQ's, a listing of the Technical Review Committees, and The Process for Selecting Consultants. Chairman Thornton called upon W. McBride, Special Committee Chairman, to preface the discussion on this item. W. McBride briefed the board on the scope of the committee's charge, the make-up of the committee which constituted a quorum, and the fact the meeting was officially posted and recorded. He also mentioned that no action was taken, no recommendations were made other than individual comments made to the Executive Director on what committee members felt were deficiencies on the original draft. From the comments made, the Executive Director was asked to prepare a second draft, and forward to the committee for review and approval. W. McBride said it was his opinion the second draft is consistent with the suggestions made by the committee. T. Griebel informed the board that if approved today, the RFQ's would be published on the web site immediately. Letters would be sent to financial advisers and engineering firms. The information would also be published in the daily newspaper for a period of two weeks.

Chairman Thornton asked to keep the two RFQ's separate. He asked for a motion to approve the RFQ for General Engineering Consultant Services. *W. McBride made the motion to approve the Request for Qualifications for General Engineering Consultant Services. H. Munoz seconded.* Discussion on this item included comments by H. Munoz. He asked the city representatives to advise the mayor and council members of the level of participation by city staff on the Technical Review Committees. He also recommended a pre-proposal conference be offered to interested parties where all questions and information could be disseminated. Other board members commented on the proposals having a minimum posting time, how qualified firms would learn the RFQ had been issued, and informing industry groups. *Motion passed.*

10. Discussion and appropriate action on the issuance of a Request for Qualifications for Financial Advisory Services. Chairman Thornton asked W. McBride to begin discussion on this item. W. McBride said he had no questions regarding this item. *W. McBride made the motion to approve the Request for Qualification for Financial Advisory Services. R. Diaz seconded.* R. Thompson commented on the position of anti-lobbying and the need to hear oral presentations at the board level from selected bidders. Upon W. McBride's suggestion, the board agreed to have an option to hold oral presentations in addition to receiving bidders' scores and ranking by the Technical Review Committees.

R. Diaz raised the concern regarding the number of bidders and if the time limit for receiving RFQ for General Counsel Services could be extended. After further discussion by board members, Chairman Thornton reminded board members this issue was not on agenda item and no action could be taken. He referred this request to the Special Committee on Consultant Services.

11. Discussion and appropriate action on Resolution Providing for Participation on the Supplemental Death Benefits Fund Program. J. Lopez, Comptroller, presented this item. She explained the difficulty in locating a group life product due to the fact the RMA has only two employees at the present time. This number of employees is not considered a group. She also named the insurance companies contacted for services. T. Greibel suggested to the board that a resolution to participate in the Supplemental Death Benefits Fund Program. *H. Munoz made the motion to provide participation for AlamoRMA employees in the Supplemental Death Benefits Fund Program, effective February 1, 2005. R. Diaz seconded.* In discussing of the motion, T. Greibel clarified that this product is an insurance pool. The board also received information on the coverage conditions and options for continued participation. *Motion passed.*

12. Discussion and appropriate action on the financial statements for the period ending December 31, 2004. J. Lopez reviewed the financial statements for the previous month. She reviewed the Balance Sheet and Statement of Cash Flow for December 2004. *H. Munoz made the motion to accept the financial statement for the period ending December 31, 2004, as presented by the Comptroller. R. Thompson seconded. Motion passed.*

13. Presentation/briefing on AlamoRMA organization start-up progress.

T. Griebel called the board's attention to items in their packets. It is self-explanatory. The information contains a toll way publication, a revision to the calendar, equity grant status, draft of assigned committees, Strategic Plan status, letter to Commissioner R. Tejada thanking him for his service to the RMA, and other budgetary items. He also mentioned the conflict with meeting dates in March. He recommended the board move the March meeting to March 16, 2005, same time and location. The consensus of the board was favorable. Chairman Thornton asked members to change the date of the March meeting from March 9 to March 16, 2005.

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The AlamoRMA board did not meet in Executive Session

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In closing, Chairman Thornton thanked both the board and staff for their work in preparing for and participation in this meeting. The meeting was adjourned at 2:45 p.m.

APPROVED:



**BILL THORNTON, CHAIRMAN
ALAMO REGIONAL MOBILITY AUTHORITY**

DATE ADOPTED: FEBRUARY 9, 2005

I hereby certify that the above and foregoing pages constitute the full, true and correct minutes of all the proceeding and official records of the Alamo Regional Mobility Authority at its regular meeting on January 12, 2005.

ATTEST: 
**M. CRISTINA RODRIGUEZ
SECRETARY/TREASURER**