

## **AGENDA**

### **GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE ALAMO REGIONAL MOBILITY AUTHORITY**

**Greater Kelly Development Authority  
Main Conference Room  
143 Billy Mitchell Blvd. Suite No. 6  
San Antonio, Texas**

**Wednesday, January 10, 2007  
12:00 PM**

- 1) Call meeting to order.
- 2) Approval of the Minutes of the Alamo RMA December 13, 2006 Board of Directors Meeting.
- 3) Project Status Report (Pat Irwin/David Casteel):
  - A. Loop 1604/US 281 CDA Project
  - B. IH 35 Managed Toll Lanes Project
  - C. SH 16 Express Toll Lanes Project
  - D. Wurzbach Parkway Toll Interchange and Through Lane Project
- 4) Resolution amending certain provisions of the GEC contract with HNTB providing for clarifying language and implementing procedural requirements for contract monitoring. (Terry Brechtel/Brian Cassidy)
- 5) Presentation and discussion of TxDOT legislative package and resolution approving the RMA legislative agenda. (Terry Brechtel)
- 6) Discussion and appropriate action on the financial statements for the period ending December 31, 2006. (Carrie Conner)
- 7) Citizens' Communications (citizens must sign the register to speak)
- 8) Presentation/briefing - Executive Director Report. (Terry Brechtel)
- 9) Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code:

- A. Subsection 551.071(1). Consultation with Attorney – Consultation with, and advice from legal counsel concerning pending/contemplated litigation, settlement offers and negotiations, and other legal issues.
- B. Section 551.074. Personnel Matters – Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.
- C. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.

Adjournment

## **NOTES**

Agenda item numbers are assigned for ease of reference only, and do not necessarily reflect the order of their consideration by the AlamoRMA Board of Directors.

### **ALAMO REGIONAL MOBILITY AUTHORITY ACCESSIBILITY STATEMENT FOR DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: Entrance to the Greater Kelly Development Authority is accessible through the main entrance at 143 Billy Mitchell Blvd. Suite 6. Parking spaces reserved for the disabled are located at the main entrance. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact Joelle Sierra at (210) 495-5256 at least two working days prior to the meeting so that appropriate arrangements can be made.

Presenters with audiovisual needs are requested to contact Joelle Sierra at (210) 495-5256, at least two working days prior to the meeting. Public comment on agenda items – interested persons may speak on any of the agenda items provided they have signed the register available at the entrance of the meeting prior to consideration of that item by the board. The Chairman may limit the amount of time allowed for each speaker. Public comment that does not relate to a specific agenda item must be made during the Citizens' Communications period provided that speakers have signed the register available at the entrance of the meeting prior to speaking.

Posted: January 5, 5:00 p.m.

**Alamo Regional Mobility Authority**

Meeting December 13, 2006, noon, in the Port Authority of San Antonio, Conference Room, at 143 Billy Mitchell Blvd.

**Minutes**

- 1. **Call meeting to order.** Chairman Thornton called the work session on the Strategic Plan to begin at 12:05pm, and called the meeting to order at 1:45pm. All Board members with the exception of H. Muñoz were present.
- 2. **Approval of the Minutes of the AlamoRMA November 8, 2006 Board of Director meeting.** *M.C. Rodriguez made the motion to accept the minutes as presented. B. Thompson seconded. Motion carried.*
- 3. **Resolution of approval to adopt the 2007-2011 Strategic Plan with the proposed changes reported out during the Work Session.** *J. Reed made the motion to approve the 2007-2011 Strategic Plan with the changes reported out in the work session. R. Diaz seconded. Motion carried.*
- 4. **Discussion and appropriate action on the financial statements for the period ending November 30, 2006.** C. Conner, Comptroller, presented the financial statements for period ending November 30, 2006. She reviewed the balance sheet, described the assets, liabilities, and fund equity; the statement of revenue, expenses, and changes in fund deficit, explained the monies allocated for each column, and the statement of cash flow. *R. Thompson made the motion to accept the financial statements as presented. J. Jenkins seconded. Motion carried.*
- 5. **Presentation/briefing - Executive Director Report.** T. Brechtel went over the Board calendar.
- 6. **Citizens to speak.** N. Kuhns, resident of San Antonio, reported on a study that was conducted by the Texas Transportation Institute for the Governor’s Business Council.
- 7. **Executive Session.**

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**The Alamo Regional Mobility Authority did not meet in Executive Session**

\* \* \* \*

There being no further business to come before the board, Chairman Thornton adjourned the meeting at 2:30p.m.

**APPROVED:**

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**BILL THORNTON, CHAIRMAN**

**DATE ADOPTED:** \_\_\_\_\_

**I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on December 13, 2006.**

**ATTEST:** \_\_\_\_\_  
**REYNALDO DIAZ**  
**SECRETARY/TREASURER**



# GEC ACTIVITIES REPORT

## December, 2006

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During the month of December, efforts continued on the technical evaluation of the alternatives identified for SH16 (Bandera Road) Toll Project, including a second meeting with the Bandera Community Working Group to assist in the Project Development process. Efforts for the Wurzbach Parkway and Interchange Project continued on ongoing environmental research and constraints mapping and the tasks for project implementation for the Wurzbach Parkway Project, as well as a field visit with TxDOT-ENV personnel. Phase I of the IH 35 Toll Project was initiated during the month. Efforts also continued on public involvement activities and outreach efforts to support the individual projects.

Activities related to the implementation of the revised Wurzbach Parkway Project Work Plan continued, including continuation of research on environmental issues, refinements to the preliminary Constraints Map, and the continued development of the Environmental Assessment for the project. Efforts continued to develop and implement a Community Open House currently scheduled for late January as part of the Public Involvement/Outreach Program for the Wurzbach Parkway Project.

Collection of environmental data and constraints mapping in support of the environmental document continued on the SH16 Toll Project. In addition, technical evaluation of the numerous alternative concepts continued with a focus on traffic analyses to evaluate the impacts on mobility in the Corridor. Significant efforts also continued on the implementation of a special process to include a Community Working Group in the SH16-Bandera Road Alternatives Analyses and Project Development process. This Community Working Group will be participating through the evaluation and screening of the alternative concepts, as well as provide input throughout the Schematic Design process. The second meeting of this group was held on December 12, 2006.

Phase I efforts were initiated for the IH35 Toll Project to determine the viability of other project alternatives to the one developed by TxDOT in previous studies. The Phase I effort will focus on an initial traffic analysis, identification of environmental constraints, and inventory of existing utility and right-of-way features, and the development and evaluation of alternative concepts and the consideration of alternative project development and implementation strategies.

Activities and ongoing work for the Public Involvement / Outreach Program included implementation of the Work Plan for the continuation of the Public Involvement and Outreach Program as Phase 1B.

### **Project Management and Administration**

- Periodic overview of project activities and status of work tasks, and prepared Monthly Project Progress Reports.
- Continued work on Subconsultant agreements and administrative activities to execute agreements and Work Authorizations, with required documentation.
- Attended AlamoRMA Regular Board of Directors Meeting on December 13, 2006.
- Prepared a number of revised invoices and re-submitted them for further processing.
- Prepared responses to requests from AlamoRMA staff regarding administrative documentation and contract requirements. Prepared and submitted additional documentation regarding the Rate Schedule, Key Project Personnel and GEC Team Organization, as requested.
- Attended a meeting with AlamoRMA staff on December 21, 2006 for a detailed review of the contract agreement and related administrative issues. Several Action Items were identified for further attention.
- Prepared the revised Work Plan for implementation of the IH35 Toll Project.

### **Public Information/Awareness/Marketing Program**

- Attended meetings with AlamoRMA staff to implement the Work Plan for Phase 1B of the Public Involvement / Outreach Program.
- Prepared for the third meeting of the Community Working Group process for the SH16-Bandera Road Project. Held meetings with AlamoRMA to discuss meeting agenda and preparation. The second meeting of the Community Working Group was held on December 12, 2006, and a third meeting is scheduled for January 9, 2007.
- Finalized the Media Kit
- Prepared materials and plan for Wurzbach Parkway Open House.

### **Toll System Transfer Projects Implementation**

#### **Project Management and Program Implementation**

- Continued with the preparation of additional subconsultant agreements for execution for the various work authorizations executed by the Authority.
- Reviewed the current status of active authorizations and refined/updated Project Schedules for implementation of the SH16, the US281/Wurzbach Parkway Interchange, and the IH35 Transfer Projects.

### **SH16 Toll Project**

- Continued review of the file documentation for the SH16 Toll Project provided by TxDOT, as well as continuing research of environmental and agency data sources.
- Continued with the technical evaluation of the various alternatives that have been identified based on the evaluation criteria and Preliminary Evaluation Matrix with a focus on traffic analysis. Initial efforts included review of the existing MPO traffic model and development of preliminary modifications to the model in anticipation of the analysis of the various alternatives.
- Continued with the preparation of the environmental document for SH 16.
- Initiated work under Phase 2 of SH16-Bandera Road Project Development. Effort for the month included initiation of the development of the baseline traffic condition to be utilized in the modeling of the alternative concepts, continued work on the environmental document, and continued evaluation of the project alternatives.

### **US281/Wurzbach Parkway Interchange Toll Project**

- Continued review of the US281/Wurzbach Parkway Interchange file documentation provided by TxDOT to determine missing information, as well as continuing research of environmental and agency data sources.
- Prepared additional refinements to the Draft Environmental Constraints Map, continued background environmental research for the Wurzbach Parkway Corridor.
- Received determination from FHWA that and Environmental Assessment is the appropriate document for the project; continued with the development of the Environmental Assessment.
- Held field visit with TxDOT-ENV personnel to assess potential cultural resource issues
- Met with TxDOT – San Antonio District to discuss cultural resource issues and other questions regarding previous project development on Wurzbach Parkway.
- Submitted the draft Summary Report for the Agency Coordination Workshop
- Continued with the initial planning for the Community Open House for the Wurzbach Parkway Corridor currently scheduled for January 25, 2007.

### **IH 35 Toll Project**

- Initiated Phase I of the IH 35 Toll Project to determine the viability of other alternatives to the TxDOT elevated managed lane proposal.
- Initiated review of existing IH 35 project data provided by TxDOT.

- Initiated environmental data collection and development of environmental constraints map.
- Initiated the development of the baseline traffic condition to be utilized in the modeling of the alternative concepts.

### **TxDOT CDA Procurement Evaluation**

- Received notice of availability of Draft Book 2B of the TxDOT Programmatic CDA for the US281/Loop 1604 Project in June. No activities reported this period.

### **General Engineering Assistance**

- No activities reported this Period.

Alamo Regional Mobility Authority  
General Engineering Consultant Services

**GEC TEAM WORK AUTHORIZATION STATUS - as of December 30, 2006**

Work Auth. No.	Work Authorization - Description	BUDGET STATUS			PROGRAM STATUS		REMARKS
		AUTHORIZED	Invoiced thru 12/06	BALANCE	% SPENT	%COMPLETE	
<b>Project Management</b>		\$1,063,031	\$463,229	\$599,802	44%	50%	
1	General Engineering Services / Timeline	\$23,943	\$23,943	\$0	100%	100%	Work Complete
3	General Engineering Services / Implementation Planning	\$24,508	\$24,508	\$0	100%	100%	Work Complete
9.1	Project Management	\$989,947	\$391,623	\$598,324	40%	45%	Ongoing Tasks - Management / Administration / Coordination
10	General Engineering Assistance	\$24,633	\$23,155	\$1,478	94%	95%	Ongoing Tasks - Engineering reviews and advise, as requested
<b>Public Involvement Program</b>		\$1,049,946	\$437,800	\$612,146	42%	45%	
2	Phase 1 - Public Surveys & Key Messages	\$69,982	\$69,982	\$0	100%	100%	Work Complete
4	Phase 1A - Message Delivery & Media	\$292,160	\$292,160	\$0	100%	100%	Work Complete
11	Phase 1B - Public Involvement & Outreach	\$687,804	\$75,658	\$612,146	11%	15%	Ongoing Tasks - Public Outreach efforts and media contacts
<b>TxDOT US281/Loop 1604 Project CDA Procurement</b>		\$24,754	\$13,984	\$10,770	56%	80%	
5	Initial CDA Evaluation	\$24,754	\$13,984	\$10,770	56%	80%	Review of Qualifications Submittals - Substantially Complete
<b>IH35 Project Development</b>		\$704,498	\$24,611	\$679,887	3%	18%	
6	Development of Work Plan and Schedule for IH35 Project	\$24,611	\$24,611	\$0	100%	100%	Work Complete
9.5	IH 35 Toll Project - Phase 1	\$679,887	\$0	\$679,887	0%	15%	Work Authorization initiated during month of December, 2006
<b>SH16 (Bandera Road) Project Development</b>		\$2,822,231	\$581,214	\$2,241,017	21%	25%	
7/7.1	Development of Work Plan and Schedule, Data Analysis	\$43,862	\$40,222	\$3,640	92%	100%	Work Complete
9.2	SH16 Toll Project - Phase 1	\$635,719	\$530,335	\$105,384	83%	90%	Ongoing Tasks - EA Development and Alternatives Studies
9.6	SH 16 Toll Project - Phase 2	\$1,892,760	\$0	\$1,892,760	0%	2%	Work Authorization initiated during month of December, 2006
12	Bandera Road Community Working Group Process	\$249,890	\$10,657	\$239,233	4%	6%	Ongoing Tasks - Community Working Group process
<b>US281/Wurzbach Parkway Inter. Project Development</b>		\$938,663	\$194,386	\$744,277	21%	25%	
8/8.1	Development of Work Plan and Schedule for US281/WP Project	\$36,319	\$36,319	\$0	100%	100%	Work Complete
9.3F	Wurzbach Parkway and Interchange Project	\$835,629	\$148,500	\$687,129	18%	20%	Interchange options development, EA development
9.4	Wurzbach Parkway Preliminary Cost Study	\$66,715	\$9,567	\$57,148	14%	100%	Work tasks moved to 9.3F
<b>Total Work Authorizations</b>		<b>\$6,603,123</b>	<b>\$1,715,224</b>	<b>\$4,887,899</b>	<b>26%</b>		

**GENERAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
ALAMO REGIONAL MOBILITY AUTHORITY**

**RESOLUTION NO. 07-01**

WHEREAS, the Alamo Regional Mobility Authority (“AlamoRMA”) was created pursuant to the request of Bexar County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 TEX. ADMIN. CODE § 26.01, *et. seq.* (the “RMA Rules”); and

WHEREAS, the Board of Directors of the AlamoRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, on April 11, 2005, the Board of Directors of the AlamoRMA authorized and approved the selection of HNTB Corporation to serve as the authority’s general engineering consultant (“GEC”); and

WHEREAS, an Agreement for General Consulting and Civil Engineering Services (the “Agreement”) between the AlamoRMA and the GEC was subsequently executed; and

WHEREAS, it has been determined that certain provisions of the Agreement should be amended to address several issues related to procedural requirements for contract monitoring and compensation of the GEC and its subconsultants; and

WHEREAS, AlamoRMA staff and consultants have prepared a proposed amendment to the Agreement, attached hereto as Attachment “A”.

NOW THEREFORE, BE IT RESOLVED, that the AlamoRMA Board of Directors authorizes and approves the proposed amendment to the Agreement, attached hereto as Attachment “A”; and

BE IT FURTHER RESOLVED, that the AlamoRMA Board of Directors authorizes and directs the Executive Director to execute the amendment on behalf of the AlamoRMA.

Adopted by the Board of Directors of the Alamo Regional Mobility Authority on the 10th day of January, 2007.

Submitted and reviewed by:

Approved:

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Terry M. Brechtel  
Executive Director for the  
Alamo Regional Mobility Authority

\_\_\_\_\_  
William E. Thornton  
Chairman, Board of Directors  
Resolution Number 07-01  
Date Passed 01/10/07

**GENERAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
ALAMO REGIONAL MOBILITY AUTHORITY**

**RESOLUTION NO. 07-02**

WHEREAS, the Alamo Regional Mobility Authority (“AlamoRMA”) was created pursuant to the request of Bexar County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 TEX. ADMIN. CODE § 26.01, *et. seq.* (the “RMA Rules”); and

WHEREAS, the Board of Directors of the AlamoRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, the AlamoRMA is charged with improving mobility throughout Bexar County and the San Antonio region; and

WHEREAS, the biennial session of the 80<sup>th</sup> Texas Legislature convened on January 9, 2007; and

WHEREAS, the 80<sup>th</sup> Legislature may consider the adoption of legislation relating to tolling, regional mobility authorities, rail relocation, and other areas of potential interest to the AlamoRMA; and

WHEREAS, AlamoRMA staff and consultants have developed a list of proposed legislative initiatives, attached hereto as Attachment “A”, reflecting the interests and priorities of the AlamoRMA with regard to various legislative issue that may be considered by the 80<sup>th</sup> Legislature; and

WHEREAS, the Board of Directors of the AlamoRMA believes that the proposed legislative initiatives are in the best interest of the AlamoRMA and the residents of Bexar County and the San Antonio Region.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the AlamoRMA approves the list of proposed legislative initiatives, attached hereto as Attachment “A”.

Adopted by the Board of Directors of the Alamo Regional Mobility Authority on the 10th day of January, 2007.

Submitted and reviewed by:

Approved:

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Terry M. Brechtel  
Executive Director for the  
Alamo Regional Mobility Authority

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William E. Thornton  
Chairman, Board of Directors  
Resolution Number 07-02  
Date Passed 01/10/07

# **ALAMO REGIONAL MOBILITY AUTHORITY**

## **FINANCIAL STATEMENTS**

December 31, 2006

Board of Directors Reports

# ALAMO REGIONAL MOBILITY AUTHORITY

Balance Sheet  
December 31, 2006

## ASSETS

Current Assets:	
Cash and cash investments	322,226
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Total Current Assets	322,226
Other Assets:	
Prepaid Insurance	6,264
Security Deposit	5,514
Other Prepaid Expense	93
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Total Other Assets	11,871
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Total Assets	334,097
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## LIABILITIES AND FUND EQUITY

Current Liabilities:	
Accounts Payable	-
Accrued Expense	2,328,533
Accrued Vacation Time	8,551
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Total Current Liabilities	2,337,084
Other Liabilities:	
Bexar County Loan #1 Payable	250,000
Bexar County Loan #2 Payable	500,000
City of San Antonio Loan #1 Payable	500,000
TxDOT Financial Assistance Agreement #1	374,996
TxDOT Financial Assistance Agreement #2	955,290
Accrued Interest	71,901
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Total Other Liabilities	2,652,187
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Total Liabilities	4,989,272
Fund Deficit:	
Retained Deficit	(2,803,417)
Unreserved - Net loss	(1,851,758)
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	(4,655,175)
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Total Liabilities and Fund Deficit	334,097
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These financial statements are unaudited and for management's use only.

# ALAMO REGIONAL MOBILITY AUTHORITY

Statement of Revenue, Expenses and Changes in Fund Deficit  
For the period ending December 31, 2006

	ACTUAL MONTH	ACTUAL FISCAL Y-T-D	BUDGET FISCAL Y-T-D	ACTUAL VS. BUDGET VARIANCE FISCAL Y-T-D
<b>Non-Operating Income:</b>				
Interest Income	540	1,976	1,706	270
Total Non-Operating Income	<u>540</u>	<u>1,976</u>	<u>1,706</u>	<u>270</u>
<b>Operating Expenses:</b>				
Salary, Benefits and Retirement Expense	34,245	102,693	174,727	72,034
Payroll Tax Expense	954	3,565	10,710	7,145
Travel & Conference	1,798	4,069	10,881	6,812
Insurance Expense	700	2,011	1,673	(338)
Website Maintenance	-	125	16	(109)
Telephone	792	2,479	4,421	1,942
Supplies, Printing, Postage, Equipment, Subscriptions	4,553	8,130	7,402	(728)
Office Space	5,514	16,542	17,162	620
Meeting Expense	368	770	1,204	434
Memberships	-	1,800	456	(1,344)
Professional Services <span style="float: right;">Note 1</span>	686,057	1,696,920	1,879,507	182,587
Advertising	-	453	750	297
Miscellaneous Expense	135	497	703	206
Total Operating Expenses	<u>735,116</u>	<u>1,840,054</u>	<u>2,109,612</u>	<u>269,558</u>
Loss From Operations	(734,576)	(1,838,078)	(2,107,906)	(269,828)
<b>Nonoperating Expenses:</b>				
Interest Expense	3,171	9,513	9,513	-
Total Non-Operating Expenses	<u>3,171</u>	<u>9,513</u>	<u>9,513</u>	<u>-</u>
Equipment Purchases	3,426	4,167	2,050	(2,117)
<b>Net Loss</b>	<u><b>(741,173)</b></u>	<u><b>(1,851,758)</b></u>	<u><b>(2,119,469)</b></u>	<u><b>(267,711)</b></u>
Retained deficit at October 1, 2006		(2,803,417)		
Retained deficit at December 31, 2006		(4,655,175)		

**Note 1:** Professional Services for the month and year-to-date also include accruals for services provided, but not paid, and are as follows:

	December		Y-T-D
HNTB	657,207	HNTB	1,604,477
Garza Gonzalez	-	Garza Gonzalez	-
Locke, Liddell	8,673	Locke, Liddell	28,868
Jim Griffin	4,471	Jim Griffin	18,629
Carrie Conner	5,706	Carrie Conner	14,946
Estrada Hinojosa	10,000	Estrada Hinojosa	30,000
	<u>686,057</u>		<u>1,696,920</u>

These financial statements are unaudited and for management's use only.

# ALAMO REGIONAL MOBILITY AUTHORITY

Statement of Cash Flow  
For the period ending December 31, 2006

## OPERATING ACTIVITIES:

Loss from operations	(\$1,851,758)
Adjustments to reconcile loss from operations to net cash used by operating activities:	
(Increase) Decrease in prepaid insurance	(5,506)
Increase (Decrease) in accounts payable	(103,316)
Increase (Decrease) in accrued expense	1,316,952
Net cash provided by Operating Activities	<u>(\$643,627)</u>

## FINANCING ACTIVITIES:

Increase (Decrease) in interest payable	9,513
Increase (Decrease) in Loans Payable - TxDOT FAA #1	167,594
Increase (Decrease) in Loans Payable - TxDOT FAA #2	534,118
Net cash provided by Capital and Related Financing Activities	<u>711,225</u>

Net cash increase (decrease) for period \$67,599

Net increase (decrease) in cash and cash investments	
Cash and Cash Investments, October 1, 2006	254,628
Cash and Cash Investments, December 31, 2006	322,226
	<u><u>\$67,599</u></u>

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