

Alamo Regional Mobility Authority

Meeting October 10, 2007, noon, in the Transguide, 1st Floor Conference Room, at 3500 N.W. Loop 410.

Minutes

1. **Call meeting to order.** Chairman Thornton called the meeting to order at 12:05 pm. All Board members present with the exception of H. Muñoz, and B. Thompson. M.C. Rodriguez arrived prior to consideration of item four.
2. **Approval of the Minutes of the Alamo RMA August 8, 2007 Board of Directors meeting.** *J. Reed made the motion to approve the minutes as presented. J. Jenkins seconded. Motion carried.*
3. **Discussion and appropriate action regarding a resolution approving Policies and Procedures for Toll collection Operations on the Alamo RMA Toll Lane System.** T. Brechtel presented a brief overview of the Alamo RMA's Toll Collection and Operations Policy. The policy is authorized by section 370.177 and 370.179 of the Texas Transportation Code. The policy establishes initial policies for operations, customer service, potential incentives, and collection on the Alamo RMA toll system. Potential toll exemptions include emergency responders, state and federal military vehicles. In order to facilitate a multi-modal transportation system, the RMA can waive toll charges for public transportation. The RMA proposes a yearly exemption for public transit vehicles; this will be established on a corridor by corridor basis, as the toll system is developed. Stated in the Policy, the Alamo RMA can establish incentive periods and discounts in relation to the toll collection policy. These incentives can be established on a corridor by corridor basis. The introductory period for the 281 North Toll Project will be for a period of three months, with the incentives being for the first two months all customers will have free usage, and for the third month, all Toll tag customers will receive a fifty percent discount of the applicable toll charged during that month. The Operations and Customer Service policy establishes that the Alamo RMA will utilize the TxTag or other electronic transponder for collection services. It also establishes collection procedures, in accordance with applicable state law, for toll violations, and it establishes an appeal process for toll violations. J. Reed stated that the document has been talked about at great length in the Planning Committee. They wanted the system to be user friendly and not confusing.

A copy of the Power Point presentation is on file for this item.

J. Reed made the motion to approve the Alamo RMA Toll Policies as presented to the Board. R. Diaz seconded. Motion carried.

4. **Discussion and appropriate action regarding a resolution approving a stipend payable to unsuccessful short listed Request for Proposal.** T. Brechtel went over the RFQ timeline to the Board. She informed the Board that at the Pre-proposal Conference the RMA was asked if the RMA would pay a stipend to the unsuccessful short listed RFP proposers. Resolution 07-21 allows the RMA to pay a stipend of .10% of successful proposers price or \$200,000, whichever is less. Payment is contingent upon a total technical score of 60% or higher. The stipend payment will be the RMA's way to help recoup some of the unsuccessful proposers expenses, and it would enable the RMA to have rights to use information from the unsuccessful proposer's proposal that could be incorporated into the final design of the project. Board members had questions regarding the

resolution.

Citizen Terri Hall, resident of Comal County, spoke against approving the stipend and mentioned her concerns regarding moving forward with this item.

R. Diaz made the motion to approve the resolution as presented. J. Reed seconded. Motion carried. R. Diaz, J. Reed, and Chairman Thornton voted yes, M.C. Rodriguez and J. Jenkins voted no.

5. **Discussion and appropriate action regarding a resolution approving Milo Nitschke, Chief Financial Officer, as an added signature to the Frost Bank accounts.** T. Brechtel introduced Milo Nitschke as the Alamo RMA's new Chief Financial Officer. M. Nitschke is the third signature allowed on the Frost Bank accounts, the other two being T. Brechtel and M.C. Rodriguez. *M.C. Rodriguez made the motion to accept the resolution as presented. J. Jenkins seconded. Motion carried.*
6. **Discussion and appropriate action regarding a resolution approving the Alamo RMA's intent to reimburse itself for expenditures made from operating sources during fiscal year 2008 from bond proceeds to be issued in the future to finance capital improvements.** T. Brechtel explained that the reimbursement resolution allows the RMA to repay the TxDOT financial assistance loan with the proceeds from Bonds issued on toll lane project, as well as pay itself for those expenditures not covered by the financial assistance loans.

Citizen Terri Hall, resident of Comal County, expressed her concerns and posed questions on the legality of this item.

In response to questions raised by citizens and Board, M. Nitschke, CFO, responded that the action had been reviewed by both General Counsel and Bond Counsel, and that action was legal and proper in form.

B. Fernandez, local Counsel, also addressed these concerns and echoed M. Nitschke's response.

M.C. Rodriguez made the motion to accept the resolution as presented. J. Jenkins seconded. Motion carried.

7. **Discussion and appropriate action on the financial statements for the period ending September 30, 2007.** C. Conner presented the financial statements for period ending September 30, 2007. She reviewed the balance sheet, described the assets, liabilities, and fund equity; the statement of revenue, expenses, and changes in fund deficit, explained the monies allocated for each column, and the statement of cash flow. *M. C. Rodriguez made the motion to approve the financial statements as presented. J. Jenkins seconded. Motion carried.*
8. **Citizens to speak.**
9. **Presentation/briefing - Executive Director Report.** T. Brechtel went over the Board calendar for the period of October through November. T. Brechtel also went over the GEC monthly report.
10. **Executive Session.**

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The Board did not meet in Executive Session.

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There being no further business to come before the board, Chairman Thornton adjourned the meeting at 1:35 p.m.

APPROVED:

BILL THORNTON, CHAIRMAN

DATE ADOPTED: _____

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on October 10, 2007.

ATTEST: _____
REYNALDO DIAZ
SECRETARY/TREASURER