



ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

Board Memorandum

To: Alamo RMA Board of Directors

From: Terry M. Brechtel, Executive Director *TMB*

Copies: File

Date: Friday, October 8, 2010

Agenda Item 2: Approval of Minutes

The minutes for the September 9, 2010 regular meeting of the Alamo RMA Board of Directors Meeting are attached for your review and consideration.

Staff recommends approval of these minutes.

BOARD OF DIRECTORS

DR. WILLIAM E. THORNTON
CHAIRMAN

ROBERT S. THOMPSON
VICE-CHAIR

REYNALDO L. DIAZ, JR.
SECRETARY/TREASURER

ARTHUR J. DOWNEY, JR

JAMES R. REED

ROBERT G. RODRIGUEZ

CHRISTEL VILLARREAL

TERRY M. BRECHTEL
EXECUTIVE DIRECTOR

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Alamo Regional Mobility Authority

*Meeting September 9, 2010, 1:00p.m.,
Al J. Notzon III Conference Room
Alamo Area Council Of Governments, at 8700 Tesoro Drive.*

Minutes

1. **Call meeting to order.** Chairman Thornton called the meeting to order at 1:00 p.m. All Board members present except Robert Rodriguez.
2. **Approval of minutes from the Regular Board of Directors Meeting of August 12, 2010.** T. Brechtel stated that pursuant to Board members request, the RMA's website now includes the agenda and the Board packet. R. Thompson made the motion to approve the minutes as presented to the Board. R. Diaz seconded. All voted in favor.
3. **Discussion and appropriate action on a resolution adopting a revised Fiscal Year 2009-2010 Annual Operating and Capital Budget and adopting the Fiscal Year 2010-2011 Annual Operating and Capital Budget (Terry Brechtel / Milo Nitschke) (Resolution No. 10-30).** T. Brechtel made a powerpoint presentation (see attached) and addressed the current projects, summaries of the proposed amended 2009-2010 and new 2010-2011 operating budgets. Milo Nitschke continued with the powerpoint presentation and reviewed the proposed amended 2009-2010 and new 2010-2011 capital budgets. M. Nitschke also stated that staff is in the process of putting together a long range plan of finance for review by the Finance Committee. *R. Diaz made the motion to approve the resolution as presented to the Board. R. Thompson made the second.* R. Diaz stated that these budgets were discussed in the Finance Committee meeting very thoroughly with C. Villarreal and R. Rodriguez there too and they show the snapshots on how to get the projects done and he recommends approval. C. Villarreal stated she had no comments. Chairman Thornton stated these are amended and new budgets. R. Diaz stated that the budgets do not include cost of living increases like other RMAs and governmental agencies are including and staff has tightened the budget. R. Thompson asked if the 281 Super Street will be within budget and T. Brechtel stated with the dollars allocated it is anticipated to be within budget. R. Thompson asked about the split of 1604 into 3 segments and T. Brechtel stated that this follows the MPO plan's segments and timeline with money from TxDOT and that these segments are not used for preparation of the EIS – only for development and segments 1 and 2 have funding available. R. Thompson asked if both 281 and 1604 are shown as toll projects and T. Brechtel stated that is correct. R. Thompson stated that there is still a legislative session to address that issue. He also stated that trimming the budget is hard and there is a significant reduction but we don't want to miss being active in transportation conferences which can be helpful. Chairman Thornton stated that since the RMA does not have projects with its own revenue streams, we must look to TxDOT and they aren't flush. J. Reed stated that we also need to be mindful of the pressure to cut salaries by example of NTTA and the move to use consultants instead of staff and at a higher cost. R. Diaz stated that with the budget cuts professional services took a big reduction and staff has proposed things to trim without sacrificing what we need to do a good job. *All voted in favor.*
4. **Discussion and appropriate action on a resolution authorizing maintaining the current Texas County & District Retirement System plan provisions with no change for members in plan year 2011 (Terry Brechtel/Carrie Conner) (Resolution No. 10-31).** T. Brechtel stated this is an annual action item relating to the budget which is required as part of the TCDRS participation for

benefits offered to staff to adopt the rate proposed by TCDRS. *A. Downey made the motion to approve the resolution as presented to the Board. R. Thompson made the second.* R. Thompson asked what the rate meant and who performed the actuarial calculation. C. Conner stated that it was performed by staff at TCDRS and the rate is proposed specifically for the RMA based upon a 2005 match of each employee's 7% contribution to reach the 11.04% contribution rate by the RMA. *All voted in favor.*

5. **Discussion and appropriate action on a resolution approving a change order for the U.S. 281 Super Street Project (Terry Brechtel/Pat Irwin) (Resolution No. 10-32).** T. Brechtel stated that at the August Board meeting the Board had adopted a change order policy and she is bringing this item for Board approval pursuant to that policy. T. Brechtel stated that the change order is for the 281 Super Street at the request of TxDOT who will be paying for it. Pat Irwin made a brief presentation regarding the purpose of the change order which is for pavement repairs due to the rain which will be done before the contractor puts down the overlay with asphalt which was included in the original contract. A. Downey asked if this will impact the timeline and P. Irwin stated that it is not anticipated at this time but towards the end of the project they will update the critical path to see if it has added days. P. Irwin confirmed that the source of funds for the change order is from TxDOT. *R. Diaz made the motion to approve the resolution as presented to the Board. A. Downey made the second. C. Villarreal asked who is paying for it and P. Irwin confirmed that it is TxDOT. R. Thompson asked if it is for work outside of the project limits and P. Irwin stated that it is within the existing project limits. All voted in favor.*
6. **Discussion and appropriate action on the financial statements for the period ending July 31, 2010 (Terry Brechtel / Carrie Conner).** Carrie Conner reviewed the balance sheet statements, the statement of capitalized costs, the statement of revenue, expenses and changes in fund deficit, and the statement of cash flow. R. Thornton asked if the money comes in as spent and C. Conner stated yes and he asked how much money does the RMA have and C. Conner stated that the balance sheet indicates \$9.5 million. R. Thompson asked how much of that is committed and T. Brechtel stated that all of it is committed with a dedicated revenue source for dedicated projects. T. Brechtel stated we earn a small amount from interest earnings. *R. Diaz made the motion to accept the Financial Statements as presented to the Board. J. Reed seconded.*
7. **Executive Director's Report.** T. Brechtel reviewed the calendar items and upcoming events. She noted we need to move the November Board meeting to possibly the 18th as it currently is scheduled to fall on Veterans Day. Chairman Thornton asked the Board members to check their calendar. T. Brechtel congratulated Jim Reed on his appointment as Chairman of the Transportation Advocacy of Texas and J. Reed gave a brief statement about the group and its objectives. R. Thompson made a brief statement about recent rail meetings. Brian Cassidy made a brief presentation regarding recent legislative meetings and committee hearings and the update on TxDOT and its pending Sunset Committee Report. B. Cassidy also stated that the staff of the Alamo RMA recently met with other RMAs to discuss common issues and a legislative agenda. T. Brechtel stated that we would bring an item to the October Board for the legislative agenda for 2011. Leroy Alloway gave a presentation on the new website and its features.
8. **Citizens' Communications.** None.

9. **Executive Session.** The Board convened in Executive Session at 2:33 pm to discuss pending litigation. The Board re-convened the regular meeting at 3 pm.
10. **Adjournment.** There being no further actions for the Board, Chairman Thornton called the meeting to adjournment at 3:00 p.m.

APPROVED:

DR. WILLIAM E. THORNTON, CHAIRMAN

DATE ADOPTED: 10/14/2010

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on September 9, 2010.

ATTEST: _____

**REYNALDO L. DIAZ, JR
SECRETARY/TREASURER**